

First Lutheran Church

Learning Ministry Team Meeting

March 13, 2017

Attendees:

Kris Swisher, Stephanie Oaks, Josh & Abbey Shields, Colleen Bodin, Adam Smith and Pastor Larry Novak

Meeting Notes:

- Kris Swisher accepted the position as the chair of the learning ministry team.
- Discussed Sunday school teachers for 2017-2018. Pre-K-2: Kris Swisher, 3-6: Jessica Smith (will be replacing Cheri Comstock), 7-8: Dick Griffith?, 9-12: Brad Jones, Adult Sunday School I need to verify with Griffith and adult Sunday school?
- Kris Swisher voiced that she likes the current Sunday school curriculum.
- Discussed the idea of having mentors for confirmation students.
- Vacation Bible School- looking into having VBS at Kirkmont or Camp Myerrah during the week of August 7-10. Discussed the hours (5:30-8pm). Checking on availability, cost, and curriculum/theme. Spoke with Kris Myers on 3/31 reference Camp Myerrah. He is going to let me know final cost for both lake shelter house and troop house (inclement weather). Would be permitted to fish, archery, bb gun, canoeing, kayaking.
- Discussed Camp Mowana (overnight event- October 7th and 8th for 7-8 graders).
- Discussed having the youth/parents stay after church on the 2nd Sunday of every month to eat lunch together, play games and sing songs to music (piano/guitar/etc.) It was decided that our kick off for this would be on the evening of June 10th when the movie Luther is playing.
- Looking at having a scavenger hunt for the kids on Easter Sunday after breakfast and before church.
- Pastor Larry presented an outline for confirmation.

First Lutheran Church of Bellefontaine
Congregational Council meeting
March 6, 2017

Meeting called to order by Cindy Weikart, council president. Devotions led by Chris McKenrick.
Roll Call: Present: Gail Keck, Cindy Weikart, Chris McKenrick, Cheri Comstock, Adam Smith, Julie Zoldak, Liz Rose, Pasto Larry Novak. Excused: Dick Griffith, Corey VanHoose, Susan Wyckoff

Motion to accept the agenda: Discussion of adding an agenda item of ensuring a council rep is on all ministry teams. Julie Zoldak made the motion to accept the agenda with item addition, Gail Keck seconded. Motion passed.

Adoption of February 2017 Minutes. Motion to adopt by Chris McKenrick, seconded by Cheri Comstock. Motion passed.

Old business: February attendance 106

Narcotics Anonymous meetings: Pastor Larry will meet with C.O.R.E and Recovery Zone to finalize an agreement between the church and this group and finalize guidelines for the use of our church with this group. Meetings will be 3 times per week on MWF 12-1.

Pictorial directory: Pastor Larry has talked to Gary Kauffman about this project. Gary has not made a proposal yet. Pastor Larry will follow up. Discussed the church inventory as well and how to organize the project and how to construct the spreadsheet for the inventory to simplify the process. Julie Zoldak offered to inventory the Music room upstairs.

Church Insurance: Quote from Hill and Hamilton was reviewed. Currently the church is insured by Church Mutual. Hill and Hamilton will cost our church \$5,000 more. Council discussed readdressing the amount of coverage the church has with Church Mutual once the inventory is complete. Pastor Larry felt that the current policy was sufficient and did not feel a need to change.

Mission Statement: no new work was completed on this project. A small group was designated to work on this consisting of Cheri Comstock, Gail Keck, Cindy Weikart, Pastor Larry Novak. They will identify a start date for developing a new mission statement.

Video Recording System: Some money has been raised towards this project. The 3 WELCA bake sales have raised \$1000. Discussion was held on if the vision fund could be used to cover this expense or if money from a few memorial funds could be used. The total that could be accessed from this was \$6700. There is \$1700 in the Clarence and Bernice Beightler memorial fund. If a memorial fund is not designated to a certain purpose 75% goes to New Life and 25% goes to the church. Memorial funds will be contacted to see how they want funds utilized.

New Business:

Recruiting new members for Ministry teams: Learning is currently Adam Smith, Colleen Bodin and Kris Swisher. This team needs more members. Christian Action and Worship have good numbers on their ministry teams. All other teams are in need of more help. Council discussed talking to Stephanie Oaks, Mary Pummell and Ray Swisher to join ministry teams as they had expressed interest in being on church council.

Audit: discussion on if our audit should be internal or external. Council will refer to Keith Krueger to get a history of how this has been handled in the past and how we currently do this.

Active Emergency Plan: Discussion on what our plan is in the event of a tornado, fire or other emergency. Discussion on consulting with other churches and first responders in the county. Motion to look into a plan for our church made by Julie Zoldak and seconded by Chris McKenrick.

Report of Pastor: Pastor Larry Novak submitted a written report for church record. He commented that the Stewardship Assembly he attended was a good meeting.

Officer reports:

President: Commented on good retreat last month with Council

Secretary: no report

Treasurer: financial reports submitted current as of February 2017

Reports of Staff:

Interim Director of Music: no report

Director of Bell Choir: no report

Standing Ministry Teams En Bloc:

Audit: no report

Christian Action: met with Park board to discuss service in Oakland square as well as to assist in maintenance of the park. Minutes submitted for February

Personnel: Met last Tuesday to discuss Director of Music, Choir Director and Organist position. Changes were made to the job description. The changes will be emailed to council for discussion on next council meeting. Almost ready to post the position.

Finance: report submitted and reviewed by council.

Learning: no report. Discussion of inviting new members to this team

Mission Ministry: Youth Mission trip will be July 23-28

Property: Office renovation is moving along. There are 2 water leaks in Rice hall, NLCF as a possibility for Rice hall roof repairs.

Stewardship: no report

Worship: report submitted.

Motion made by Julie Zoldak to ring the church bell 15 minutes before the service and again at the start of the service on Sundays. Seconded by Cheri Comstock. Motion passed.

Special Ministry Teams

175: no report

Nominating: no report

CHEF: no report

Affiliate Ministry:

LCS: no new report

WELCA: no new report

NLCF: 2/22/17 minutes submitted to council

Motion to accept all Ministry teams/Special Ministry and Affiliate Ministry reports En Bloc made by Gail Keck, seconded by Chris McKenrick. Motion passed.

Motion to adjourn made by Julie Zoldak and seconded by Chris McKenrick. Motion passed.

Meeting adjourned. Meeting closed with the Lord's Prayer.

Next meeting April 3, 2017 at 7 PM.

First Lutheran Church

Worship Ministry Team

March 27, 2017

Members Present:

Susan Wyckoff, Cindy Weikart, Georgia Voorhies, Judy Vassar, Pastor Larry Novak
Larry Walker- excused.

Ministry Team Highlights: Psalm readings, 1st Communion, Confirmation, Chancel Choir event Apr 30

Items Requiring Council Action: None

Pastor opened the meeting with devotions from Acts 2.

Pastor's Notes: Pastor would like to use variations on the Psalm readings. There was good feedback regarding the singing of "Shepherd Me, O God" the previous Sunday. Pastor & Judy will obtain the needed resource for that purpose.

Equipment: Will have Kent Burnside check the new humidifier as it seems to be using a lot of water, but this may be due to having the heat running through these recent months.

Upcoming Events:

Midweek Lenten services continue on Wed 7:00 – Lenten suppers and service are going well.

Attendance up a little from previous years.

We do have two 1st Communion recipients. Josalyn and Sophia Porter are currently taking First Communion instruction with Pastor and they will be received on Palm Sunday with Maundy Thursday service being their First Communion.

Good Friday services at noon and 8 pm

Easter Sunday Breakfast at 9 AM sponsored by Christian Action. Activities for kids will also take place during this time. Spring flowers will decorate the sanctuary.

Chancel Choir Event - Judy informed us of an upcoming **Choir Festival** on Sunday evening **April 30th at 6:30 at The First Christian Church**. Nine area churches are participating, each sharing their own anthems. Come and enjoy hearing the beautiful singing of these choirs.

Confirmation – Sunday May 14 – Five confirmands. There will be a reception following in Rice Hall This Sunday is also Mother's Day. FLC Men's Choir will sing.

In general discussion, the topic of changing worship service to 9:30 for summertime as we have done in past years was brought up. The Worship Ministry Team determined that there is really not a need to do that as we are not combining "early" and "late" service people together trying to meet a "happy medium". It was felt that the adjustment has been made to 10:00 and we suggest that, at this time, we continue with the 10:00 Worship time.

Next meeting - Monday **April 24, 2017** at 7:00 pm.

Respectfully Submitted:

Susan Wyckoff

Worship Ministry Chair

First Lutheran Church

Property Ministry Team Meeting

March 11, 2017

Ministry Team Highlights:

None

Items Requiring Council Action:

Rice Hall roof estimate

Minutes of Meeting:

Call to order. Present: Tom Weikart, Rachel & Carl Gillespie, Loren Kipker

- The meeting was called to order.
- Motion made by Carl Gillespie to approve the agenda. Seconded by Loren Kipker. Motion approved.
- Motion to approve the minutes from the January 14, 2017 meeting was made by Carl Gillespie, seconded by Loren Kipker. Motion approved.
- The insurance proposal from Hill & Hamilton, agent Tim O'Reilly, was looked at. Council, at their March 6, 2017 meeting, discussed this proposal and decided to stay with Church Mutual Insurance Company, and will not change insurance companies at this time. Property Team will take no further actions on this matter.
- Education Building update: the spouting color choice was CRÈME. It has been ordered and is now installed. Hubbard Roofing will be back to finalize the roof work in conjunction with the spouting work that has been completed.
- An estimate has been acquired from Hubbard Roofing to replace the membrane on the Rice Hall roof. There have been several leaks found recently in this roof. This estimate also includes new gutters and downspouts that will match the newly installed ones on the building. The total estimate was \$19,457.00. The Team feels these repairs need to be made before more costly repairs are needed. Property Team members approved this estimate and will take it to the April Council meeting for their approval on a motion made by Loren Kipker, seconded by Carl Gillespie. Motion approved.
- Office Remodeling update: heating vents have been installed, baseboard installation will continue over the next couple of days. The desk will be moved to its new location with views of the parking lot and entry doors. Work will continue on the cabinet installation.

- Heating system: the boilers have been inspected and passed by Hartford Steam Boiler Company.
- Grates behind the altar in Rice Hall have been installed.
- Spring Property Work Day is tentatively scheduled for Saturday, May 13, 2017 and will begin at 9 am. On the agenda, outside landscaping and clean-up.
- Tom Weikart will again be the chairperson of the Property Ministry Team for the 2017 year.
- Property Ministry Team would like to thank Kevin Miller for his time and talent making and installing the baseboard in the upper narthex restroom. All his hard work is greatly appreciated.

Next Property Team Meeting: May 13, 2017 at 9:00 am. This will be the Spring Work Day.

Respectfully submitted,

Tom Weikart, chairperson

PASTOR'S REPORT FOR MARCH COUNCIL MEETING

Basic statistics for February, 2017

Led 4 services

Number of Visitations in February: 1 hospital visit, 1 office visit, plus 2 visits to Logan Acres and 1 visit to Green Hills to visit residents and give communion.

Funeral for Lyvonne Foreman

Bible study classes on Mondays and Wednesday-finished series on Paul's letter to the Romans

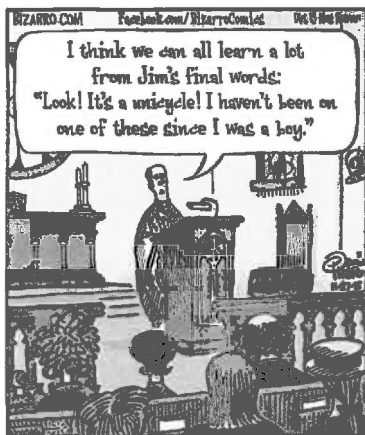
Meetings and seminars attended in February

- February 7-NW Conference Continuing Education Event-Covenant Lutheran in St. Paris, Luther in America at the 500th anniversary of the Reformation
- February 9-Meeting of CORE Treatment and Pastoral Care Committee-the Vineyard
- February 13-Christian Action Committee
- February 14-Northern Exposure Cluster Meeting at Galilee Lutheran-Russell's Point
- February 15-LCPA Breakfast
- February 17 and 18-Southern Ohio Synod Stewardship Assembly
- February 20-Served at Our Daily Bread
- February 17-Worship Ministry Team
- February 28-Personnel Committee

Other matters

- Meeting this month with CORE and Recovery Zone to finalize preparations to NA to use our building.

And finally-my comic of the month!



Respectfully submitted,

Pastor Larry

First Lutheran Church, Bellefontaine, Ohio
Congregation Council Session: March 6, 2017
AGENDA

1. Call to Order Cindy Weikart
2. Devotions Chris McKenrick
3. Roll Call Liz Rose
4. Treasurer Report John Belser
5. Adoption of Agenda Cindy Weikart
6. Adoption of Minutes Liz Rose
7. Congregation Members Questions/Comments
8. Old Business
 - a. February attendance- 106
 - b. NA Meetings
 - c. Pictorial Directory
 - d. Church Insurance
 - e. Mission Statement
 - f. Video Recording System
9. New Business
 - a. Recruiting new members for the Ministry Teams
 - b. Audit (Internal/External)
 - c. Active Emergency Plan
10. Report of the Pastor Pastor Larry Novak
11. Reports of the Officers
 - a. President Cindy Weikart
 - b. Secretary Liz Rose
 - c. Treasurer John Belser
12. Reports of the Staff
 - a. Interim Director of Music Judy Vassar
 - b. Director of the Bell Choir Larry Walker
13. Standing Ministry Teams **En Bloc**
 - a. Audit Keith Krueger
 - b. Christian Action Cheri Comstock
 - c. Personnel Chris McKenrick
 - i. Director of Music Job Description
 - d. Finance John Bodin
 - e. Learning Colleen Bodin
 - f. Mission Ministry
 - g. Property Tom Weikart
 - h. Stewardship
 - i. Worship Cindy Weikart
14. Special Ministries **En Bloc**
 - a. Nominating
 - b. 175th Anniversary Susan Wyckoff
 - c. CHEF Dave Vassar
15. Affiliate Ministries **En Bloc**
 - a. Lutheran Community Services
 - b. WELCA
 - c. New Life Charitable Foundation Don Voorhies
16. Closing – Lord’s Prayer
17. Next Meeting: April 3, 2017 at 7:00 pm

First Lutheran Church

Finance Ministry Team Meeting

March 2, 2017

Ministry Team Highlights:

- See below

Items Requiring Council Action:

- Memorial monies

Minutes of Meeting

- The meeting was called to order by chair John Bodin.
- Pastor Larry Novak led the devotions.
- The minutes of the December 20, 2016 Finance meeting were approved on a motion made by Paul Karn, seconded by Beth Harman. Motion passed.
- Discussion on the Balance Sheet and Treasurer's sheet dated as of March 2017. John Bodin will contact the church office with questions.
 - Contributions
 - Sunday school deficit amount shown
 - Pastor's salary not reflected in the reports
 - Monthly bank statements or quarterly bank statements
 - 175th monies showing a negative balance

Finance Team members will be emailed the responses to these questions.

- The Video Recording System was discussed. The Team looked at different ways to fund the purchase of the needed equipment. All members agreed this needs to be addressed sooner than later. Tom was asked to get two bids for this project. During the discussion, the Vision Fund was brought up as a possible way to finance the purchase, as well as Memorial Funds. On a general note, Council will be asked to look at the existing memorial funds to determine if contact can be made to families to explore the option of applying monies given to the church in memory of their loved ones towards the purchase of the new video equipment. No memorial money will be used until this attempt at contact has been made.
- Gail Keck will be added to the Finance Ministry Team as the Council Representative.
- Beth Harman made a motion to adjourn the meeting, seconded by Don Voorhies. Motion passed.

Members in attendance: John Bodin, Jim Donnelly, Paul Karn, Don Voorhies, Beth Harman, Tom Weikart and Pastor Larry.

Minutes submitted by Tom Weikart

