

First Lutheran Church

Property Ministry Team Meeting

January 14, 2017

Ministry Team Highlights:

None

Items Requiring Council Action:

None

Minutes of Meeting:

Call to order. Present: Tom Weikart, Dick Griffith, Pastor Larry.

Guest Tim O'Reilly from Hill and Hamilton Insurance Company.

- The meeting was called to order. It was then turned over to Tim O'Reilly who went over the definition of insurance and coverages that are available for churches. He will put together a quote and present it to the Property Team, who will review it.
- Hubbard Roofing has been unable to continue work on the Education Roof due to the weather. They are hoping to resume work soon and complete the job.
- The office remodeling continues. Cabinets have all been removed and work on the walls has begun.
- There have been recent issues with the heating system. Dick Griffith is looking into this and will do repairs as needed.

Next Property Team Meeting: March 11, 2017 at 9:00 am.

Respectfully submitted,

Tom Weikart, chairperson

**Lutheran Community Services
Board of Directors Meeting
January 16, 2017 – 7:00 p.m. – Our Daily Bread**

- I. Call to Order
- II. Devotions
- III. Approval of minutes
- IV. Reports
 - a. Executive Director
 - b. Thrift Store
 - c. Rachel's House
 - d. Our Daily Bread
- V. Financials
- VI. Committee Reports
 - a. Personnel
 - b. Policy
 - c. Finance
 - d. Expansion
- VII. Old Business
 - a. Code of Regulations
- VIII. New Business
 - a.

Next meeting date: March 20, 2017 at 7:00 p.m. at Our Daily Bread

**Lutheran Community Services
Executive Director
January 2017**

Meetings with: LCS Employees, Transportation Advisory Board, Logan County Leadership, United Way Cabinet, Youth Leadership, Emergency Food & Shelter Board, United Way Youth & Cabinet, Access & Resources Coalition, and Lighthouse Homeless Shelter Board.

Another Christmas basket season has come and gone. Again, this year was a success. We had a few issues, but all were minor. At the meeting I will have a recap of the program available.

We recently received word of two grant awards. We were awarded a MRH Wellness grant. This grant will allow us to purchase and install a convection oven that replaces our deep fryer. There will no longer be a need for cooking oil and all of the glories of changing that oil. We also received an award from United Way of Logan County. This year we were awarded \$35,000. We have not heard about the FEMA and the Honda grants.

In regard to the Code of Regulations, we are waiting for the annual meeting of First Lutheran Church. If the congregation agrees to the code of regulations, we will begin the next steps.

This is the time of year we need to look at the 'changing of the guards'. If your term is expired, or if you are an officer, I will be calling you about your status.

Handwritten signature of Kim Collum in cursive script.

November 21, 2016

Lutheran Community Services Board Meeting

Members present: Tammy Allison, Kim Collum, Valerie LaBatt, Joy Buffkin, Corey VanHoose, Rev. Ron Irick, Cathy Riegel, Bridget Hawkins, Joy Badenhop, Wes Easton, Rhonda Bingaman and Barb Culp

For Devotions Rev. Ron Irick read 1 Timothy, Chapter 2 about different kinds of prayer. There are 4 different kinds: Requests, Prayers, Intercession and Thanksgiving. Hold everything to God in Prayer.

The Secretary's Report was reviewed. Tammy made a motion to accept as presented. Joy Buffkin seconded and all approved.

CORRESPONDENCE: Nothing to report.

EXECUTIVE REPORT:

Kim reported The Thrift Store is continually busy with drop offs and things are going well. They are still receiving lots of items from Spartan Nash.

They received 770 Christmas Basket Applications, which includes Indian Lake School and Children Services Applications. All applications are reviewed to be sure no duplications. The Toy buy was also completed.

Monday, December 19th they will assemble the food baskets, Tuesday hand them out, Wednesday assemble the Toy Baskets and Thursday hand them out.

Received a Grant to get a Convection Oven. Reliant Mechanical will install it. Still waiting on word of other Grants.

Code of Regulations was approved through FLC Council. Now have to wait for the Congregation to vote on after the first of the year.

The back doors of The Thrift Store are in need of replacing. Will cost approximately \$2,000 to \$2,500.

REPORTS:

THRIFT STORE:

Did better this September than last September. October was about the same as last year. Jan has been helping out a few hours a day.

OUR DAILY BREAD:

Food referrals are slightly down. It may be due to other organizations/food pantries that are out there. The United Way Director is trying to get them all on the Charity Tracker, etc. to help minimize duplication.

There was an issue addressed about her son coming up multiple times for more food, while they are trying to serve patrons. Kim said she would address this with her.

RACHEL'S HOUSE:

Nothing to report.

FINANCIALS:

We are receiving larger donations for Christmas Baskets, will be spending them in next couple months. Loving Hands will no longer have to be listed in Financials. We will have to keep Rachel's House listed since have to keep some insurance on the place.

Barb made a motion to replace the loading dock doors. Cathy seconded the motion and all approved.

COMMITTEE REPORTS:

PERSONNEL: Nothing to report.

POLICY: Nothing to report.

FINANCE: Nothing to report.

EXPANSION: Nothing to report.

OLD BUSINESS:

Nothing to report.

NEW BUSINESS:

January will need to elect new officers.

They will be giving Christmas Bonuses to Employees. Thinking of Chamber Choice Certificates, but will review best option.

Rhonda made a motion to adjourn.

Meeting was adjourned.

Respectfully submitted,
Valerie LaBatt, Secretary

Lutheran Community Services 2016 Statistics

	ODB - Bft.	Food Pantry	Meals	Baskets
January	1913	85	765	
February	1758	63	567	
March	1797	50	450	
April	1887	104	936	
May	1707	72	648	
June	1818	46	414	
July	1705	118	1062	
August	2044	102	918	
September	1928	117	1053	
October	2049	87	783	
November	2196	107	963	
December	1407	75	675	
TOTALS	22209	1026	9234	541/664
1 yr ago	25323	1198	10782	542/617
2 yrs ago	28008	1284	11556	498/560
3 yrs ago	23595	1111	9999	539
4 yrs ago	20414	1235	11088	490
5 yrs ago	19826	1161	10449	497
6 yrs ago	22075	1639	14751	477
7 yrs ago	23601	2081	18728	487
8 yrs ago	21725	1873	16857	472
9 yrs ago	20141	2206	19854	485

Christmas Basket Program 2016

Applications: 541/123 total: 664

Ages:

0-10	388
11-18	201
19-65	580
65+	<u>152</u>
	1,321

Adopted:

Adopted for food & gifts	162
Adopted for gifts only	81

Companies that adopted

ABATE, SVDP, UPC, PLC, Goshen Friends, FCOG, LCCS, Rotary, HBD, Lady Moose, Salvation Army, Riverside FFA, Honda Logistics of North America, World Wide Logistics, Five Loaves Food Pantry, several individuals

Companies that gave other (not monetary)

Galvez Insurance, Midwest Express, Spartan Nash

15 Food baskets not picked up

14 Gift baskets not picked up

Gift Baskets \$35 Food Baskets \$60



223 Oakland Square -- Bellefontaine, OH 43311 -- (937) 592-9914 -- (937) 592-1988 fax

THRIFT STORE MANAGER'S REPORT

MONTH OF December 2016

THRIFT STORE SALES

\$ 11,881.53/161,987.88 Current Year

\$ 11,871.77/163,370.56 Last Year

MERCHANDISE

DROP OFF 56

PICK UP 15

FOOD PANTRY REFERRALS

TOTAL: 47

DJFS 32 CATH SOCIAL _____ HMG _____ CAC _____

MRDD _____ HI PT WOMENS _____ LCCS _____ UW _____

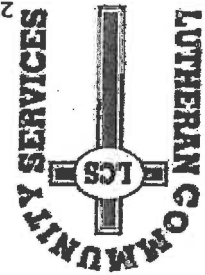
VETS _____ BELLEF MINISTER 3 CCI 8 BEN EL _____

RED CRS 1 EARLY INTER _____ OTHER 3

COMMENTS:

Sales finished up a little and after a slow start came back to end less than 1% behind for the year. Donations through the month were very heavy and at times hard to keep up. The next few months are all about the weather. The Pantry assisted 75 people with 675 Meals

Sincerely
Tim



223 Oakland Square -- Bellefontaine, OH 43311 -- (937) 592-9914 -- (937) 592-1988 fax

THRIFT STORE MANAGER'S REPORT

MONTH OF November 2016

THRIFT STORE

SALES

Current Year \$ 15,785.81
 Last Year \$ 13,805.51

MERCHANDISE

DROP OFF 54
 PICK UP 15

FOOD PANTRY

REFERRALS

TOTAL: 66

DJFS	41	CATH SOCIAL	HMG	1	CAC	5
MRDD	3	HI PT WOMENS	LCCS		UW	
VETS	1	BELLEF MINISTER	CCI	5	BEN EL	
RED CRS		EARLY INTER	OTHER	5		

COMMENTS:

The cooler weather helped sales climb a nice 12% it also brought more clothing assistance with 43 referrals totaling 87 people. Donations stayed strong. The Pantry assisted 107 people with 963 meals.

*Sincerely,
/m*

**OUR DAILY BREAD
BELLEFONTAINE
November 2016**

11/01/16 Hens & Chicks
 11/02/16 St. Patrick's
 11/03/16 Philadelphia Lutheran
 11/04/16 Belle Center UMC
 11/07/16 Rotary
 11/08/16 Open Bible
 11/09/16 Ben Logan Key Club
 11/10/16 AGC
 11/11/16 Seventh Day
 11/14/16 Zanesfield UMC

11/15/16 Belle Center Cub Scout 51
 11/16/16 First Christian
 11/17/16 Barrows Home Church
 11/18/16 YMCA
 11/21/16 First Lutheran
 11/22/16 Steve Austin's
 11/23/16 Common Ground
 11/25/16 3CU
 11/28/16 Gretna
 11/30/16 Ben Logan FFA

Date	Men	Women	Children	Vol.	Seconds	Total	Donation
11/01/16	34	18	12	04	24	92	4.00
11/02/16	29	26	28	04	25	112	3.00
11/03/16	25	16	16	01	40	98	2.00
11/04/16	25	17	10	01	23	76	0.00
11/07/16	33	24	14	01	36	108	3.00
11/08/16	23	16	08	03	24	74	2.00
11/09/16	38	29	20	01	32	120	3.00
11/10/16	22	19	16	01	51	109	2.56
11/11/16	22	14	12	00	30	78	2.00
11/14/16	27	19	15	01	30	92	2.00
11/15/16	40	22	15	02	51	130	4.00
11/16/16	42	34	24	01	67	168	3.00
11/17/16	30	31	19	02	40	122	3.00
11/18/16	43	35	17	01	30	126	5.23
11/21/16	42	27	13	06	40	128	2.00
11/22/16	36	29	13	02	25	105	6.00
11/23/16	50	31	17	10	15	123	3.00
11/25/16	24	13	02	00	33	72	0.00
11/28/16	34	21	22	01	67	145	3.00
11/30/16	35	24	15	01	43	118	3.00
Total	654	465	308	43	726	2196	54.79

Our Daily Bread has received 200 lbs. of potatoes, 12 gallons of milk and countless donations of peppers and tomatoes. Also, the YMCA is now going to be a regularly scheduled volunteer group through 2017. Christmas is coming!!!!

Our Daily Bread December 2016

12/01/16 Hens & Chicks
 12/02/16 BCUMC
 12/05/16 RCC
 12/06/16 YMCA
 12/07/16 RCC
 12/08/16 Barrows Home Church
 12/09/16 Seventh Day Adventist
 12/12/16 ZUMC

12/13/16 Ben Logan FFA
 12/14/16 RCC
 12/15/16 AGC
 12/16/16 Honda
 12/27/16 Gretna
 12/28/16 Bethel
 12/30/16 The Smith Family

Date	Men	Women	Children	Vol.	Seconds	Total	Donations
12/01/16	26	14	10	03	25	78	2.00
12/02/16	28	21	16	01	23	89	4.00
12/05/16	34	16	14	04	29	97	3.00
12/06/16	28	10	07	02	21	68	3.00
12/07/16	35	16	17	01	12	81	2.00
12/08/16	28	08	10	02	33	81	1.00
12/09/16	28	12	13	01	28	82	0.00
12/12/16	29	24	14	00	45	112	4.00
12/13/16	18	16	08	00	28	70	0.00
12/14/16	38	24	20	01	34	117	3.00
12/15/16	35	24	13	02	26	100	0.00
12/16/16	Honda Christmas Party 176 trays						
12/19/16-12/23/16	Closed for Christmas Baskets						
12/27/16	29	13	08	01	31	82	2.57
12/28/16	25	20	07	01	39	92	2.00
12/30/16	23	21	06	00	32	82	0.00
TOTALS	404	239	163	19	406	1407	26.57

Christmas baskets are done!!! Overall went pretty good. We only had a couple of issues. Santa and Mrs. Santa were a hit. We had a lot of donations of food and gifts this year like AGC, BMS, Bellefontaine Library, Walgreens and Galvez Insurance; just to name a few. We want to thank everyone for all of their hard work during this fun task.

Profit Loss Budget vs. Actual

January through November 2016

	Loving Hands		Our Daily Bread		Rachel's House		Thrift Store		TOTAL	
	Jan - Nov 16	Budget	Jan - Nov 16	Budget	Jan - Nov 16	Budget	Jan - Nov 16	Budget	Jan - Nov 16	Budget
Ordinary Income/Expense										
Income										
Contributions - General	0.00		39,089.95	51,400.00	0.00		5,527.92	7,400.58	44,617.87	58,800.58
Investment Income	0.00		0.00		0.00		7,395.07	2,191.36	7,395.07	2,191.36
Miscellaneous Revenue	0.00		0.00		0.00		-79.66	64.77	-79.66	64.77
Sales to Public (Net)	0.00		0.00		0.00		137,877.51	149,558.45	137,877.51	149,558.45
Grants	0.00		0.00		0.00		0.00		0.00	0.00
United Way (Logan Co)	0.00		35,071.54	32,100.00	0.00		0.00		35,071.54	32,100.00
Total Income	0.00		74,161.49	83,500.00	0.00		150,720.84	159,215.16	224,882.33	242,715.16
Expense										
Advertising	22.00		0.00		0.00		250.00		272.00	0.00
Bank Charges & Penalties	0.00		0.00		0.00		57.00	33.00	57.00	33.00
Contract Services	0.00		0.00	500.00	0.00		0.00		0.00	500.00
Donations & Memorials	0.00		0.00		0.00		40.00	70.00	40.00	70.00
Depreciation Expense	0.00		0.00		0.00		0.00	0.00	0.00	0.00
Employee Benefits	0.00		0.00	150.00	0.00		0.00	150.00	0.00	300.00
Memberships	0.00		0.00		0.00		210.00	220.00	210.00	220.00
Occupancy (Building & Grounds)	-4.91		8,212.98	3,220.00	2,102.03	5,124.10	1,926.99	3,166.19	12,237.09	11,510.29
Payroll Taxes	0.00		1,834.06	1,980.00	0.00		7,169.65	8,030.00	9,003.71	10,010.00
Postage & Shipping	0.00		190.00	144.00	0.00		286.00	484.00	476.00	628.00
Printing & Publications	0.00		0.00	23.93	0.00		482.19	330.00	482.19	353.93
Professional Fees	428.75		1,511.25	1,319.99	925.63	325.00	1,748.25	1,370.02	4,613.88	3,015.01
Maintenance and Repairs	0.00		2,364.87	1,417.56	0.00	1,100.00	2,423.56	3,337.59	4,788.43	5,855.15
Salaries	0.00		23,138.48	25,795.00	0.00		91,742.62	104,500.00	114,881.10	130,295.00
Specific Assist to Individuals	0.00		24,609.31	26,750.00	0.00		383.25	1,356.00	24,992.56	28,106.00
Supplies	0.00		2,598.75	2,643.50	0.00		5,717.47	5,328.20	8,316.22	7,971.70
Telephone	59.62		1,470.15	1,156.10	0.00		1,470.21	1,180.23	2,999.98	2,336.33
Travel	0.00		645.34	934.34	0.00		1,674.59	2,546.84	2,319.93	3,481.18
Utilities	1,206.69		10,267.24	10,325.25	306.42	4,729.90	10,517.13	10,038.78	22,297.48	25,093.93
Workmans Comp	0.00		0.00		0.00		607.14	1,100.00	607.14	1,100.00
Total Expense	1,712.15		76,842.43	76,359.67	3,334.08	11,279.00	126,706.05	143,240.85	208,594.71	230,879.52
Net Ordinary Income	-1,712.15		-2,680.94	7,140.33	-3,334.08	-11,279.00	24,014.79	15,974.31	16,287.62	11,835.64
	-1,712.15		-2,680.94	7,140.33	-3,334.08	-11,279.00	24,014.79	15,974.31	16,287.62	11,835.64

Lutheran Community Services
 Balance Sheet
 As of November 30, 2016

9:09 AM
 12/08/16
 Cash Basis

ASSETS	
Current Assets	44,081.13
Checking/Savings	78,688.17
PNC Checking	45,695.41
Edward Jones	5,244.83
Citizens Federal Savings & Loan	72,327.51
Citizens Federal CD	15,131.41
Pershing-Money Concepts	261,166.46
Liberty National Bank	261,166.46
Total Checking/Savings	261,166.46
Total Current Assets	261,166.46
Fixed Assets	79,413.14
Building	1,095.60
Furniture & Fixtures	37,174.12
Machinery & Equipment	45,527.00
Accumulated Depreciation	72,155.86
Total Fixed Assets	72,155.86
TOTAL ASSETS	333,322.32
LIABILITIES & EQUITY	333,322.32
Current Liabilities	236.19
Other Current Liabilities	949.30
Workers Compensation Payable	227.16
*Sales Tax Payable	127.81
Child Support	561.00
Payroll Liabilities	594.25
Bellefontaine City	594.25
FICA	1,188.50
Company	138.99
Employee	138.99
Total FICA	277.98
Medicare	171.01
Company	29.37
Employee	29.37
Total Medicare	152.00
State Withholding OH	2,507.67
SUI	3,920.32
Company	3,920.32
Employee	3,920.32
Total Other Current Liabilities	3,920.32
Total Current Liabilities	3,920.32
Equity	-9,950.07
Unrealized Gains/Loses	319,941.03
Retained Earnings	16,287.62
Net Income	329,402.00
Total Equity	333,322.32
TOTAL LIABILITIES & EQUITY	333,322.32

Nov 30, 16

Lutheran Community Services

Balance Sheet

As of December 31, 2016

	Dec 31, 16
ASSETS	
Current Assets	
Checking/Savings	
PNC Checking	46,086.16
Edward Jones	78,364.15
Citizens Federal Savings & Loan	45,729.81
Citizens Federal CD	5,308.12
Pershing-Money Concepts	74,982.95
Liberty National Bank	15,215.07
Total Checking/Savings	265,686.26
Total Current Assets	265,686.26
Fixed Assets	
Building	79,413.14
Furniture & Fixtures	1,095.60
Machinery & Equipment	37,174.12
Accumulated Depreciation	-45,527.00
Total Fixed Assets	72,155.86
TOTAL ASSETS	337,842.12
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Workers Compensation Payable	236.19
*Sales Tax Payable	740.60
Child Support	227.18
Payroll Liabilities	
Bellefontaine City	173.41
Federal Withholding	742.00
FICA	
Company	806.33
Employee	806.33
Total FICA	1,612.66
Medicare	
Company	188.57
Employee	188.57
Total Medicare	377.14
State Withholding OH	231.59
SUI	
Company	33.77
Total SUI	33.77
United Way	247.00
Total Payroll Liabilities	3,417.57
Total Other Current Liabilities	4,621.52
Total Current Liabilities	4,621.52
Total Liabilities	4,621.52
Equity	
Unrealized Gains/Loses	-9,950.07
Opening Bal Equity	3,123.42
Retained Earnings	319,941.03
Net Income	20,106.22
Total Equity	333,220.60
TOTAL LIABILITIES & EQUITY	337,842.12

Lutheran Community Services
Profit Loss Budget vs. Actual
 January through December 2016

	Loving Hands		Our Daily Bread		Rachel's House		Thrift Store		TOTAL	
	Jan - Dec 16	Budget	Jan - Dec 16	Budget	Jan - Dec 16	Budget	Jan - Dec 16	Budget	Jan - Dec 16	Budget
Ordinary Income/Expense										
Income										
Contributions - General	0.00		52,079.27	58,140.00	0.00		6,094.91	7,897.60	58,174.18	66,037.60
Investment Income	0.00		0.00		2,152.91		7,756.93	2,191.36	9,909.84	2,191.36
Miscellaneous Revenue	0.00		0.00		0.00		-72.89	48.74	-72.89	48.74
Sales to Public (Net)	0.00		0.00		0.00		148,584.77	163,778.00	148,584.77	163,778.00
Grants	0.00		4,398.00		0.00		0.00		4,398.00	0.00
United Way (Logan Co)	0.00		35,071.54	35,000.00	0.00		0.00		35,071.54	35,000.00
Total Income	0.00		91,548.81	93,140.00	2,152.91		162,363.72	173,915.70	256,065.44	267,055.70
Expense										
Advertising	22.00		112.32		0.00		250.00		384.32	0.00
Bank Charges & Penalties	0.00		0.00		0.00		90.00	36.00	90.00	36.00
Contract Services	0.00		0.00	500.00	0.00		0.00		0.00	500.00
Donations & Memorials	0.00		50.00		0.00		40.00	70.00	90.00	70.00
Depreciation Expense	0.00		0.00		0.00		0.00	7,365.00	0.00	7,365.00
Employee Benefits	0.00		0.00	350.00	0.00		0.00	650.00	0.00	1,000.00
Memberships	0.00		0.00		0.00		245.00	220.00	245.00	220.00
Occupancy (Building & Grounds)	-4.91		8,212.98	3,390.00	2,102.03	5,124.10	1,926.99	3,266.19	12,237.09	11,780.29
Payroll Expenses	0.00		250.00		0.00		675.00		925.00	0.00
Payroll Taxes	0.00		2,070.64	2,160.00	0.00		7,932.37	8,760.00	10,003.01	10,920.00
Postage & Shipping	0.00		190.00	144.00	0.00		286.00	484.00	476.00	628.00
Printing & Publications	0.00		0.00	57.86	0.00		482.19	360.00	482.19	417.86
Professional Fees	428.75		1,511.25	1,319.99	925.63	325.00	1,748.25	1,370.02	4,613.88	3,015.01
Maintenance and Repairs	0.00		2,527.56	1,880.50	0.00	1,200.00	2,463.56	3,690.52	4,991.12	6,771.02
Salaries	0.00		25,923.58	28,140.00	0.00		101,037.89	114,000.00	126,961.47	142,140.00
Specific Assist to Individuals	0.00		34,828.66	40,585.87	0.00		418.75	1,394.00	35,247.41	41,979.87
Supplies	0.00		2,714.86	3,301.45	0.00		6,095.41	6,363.51	8,810.27	9,664.96
Telephone	59.62		1,606.05	1,261.20	0.00		1,606.11	1,288.62	3,271.78	2,549.82
Travel	0.00		645.34	1,192.39	0.00		1,766.15	2,830.21	2,411.49	4,022.60
Utilities	1,206.69		11,076.41	11,384.89	306.42	5,310.36	11,336.17	11,086.54	23,925.69	27,781.79
Workmans Comp	0.00		0.00		0.00		793.50	1,200.00	793.50	1,200.00
Total Expense	1,712.15		91,719.65	95,668.15	3,334.08	11,959.46	139,193.34	164,434.61	235,959.22	272,062.22
Net Ordinary Income	-1,712.15		-170.84	-2,528.15	-1,181.17	-11,959.46	23,170.38	9,481.09	20,106.22	-5,006.52
			-1,712.15	-2,528.15	-1,181.17	-11,959.46	23,170.38	9,481.09	20,106.22	-5,006.52

Last Year Comparison

January through November 2016

	Loving Hands		Our Daily Bread		Rachel's House		Thrift Store		TOTAL	
	Jan - Nov 16	Jan - Nov 15	Jan - Nov 16	Jan - Nov 15	Jan - Nov 16	Jan - Nov 15	Jan - Nov 16	Jan - Nov 15	Jan - Nov 16	Jan - Nov 15
Ordinary Income/Expense										
Income										
Contributions - General	0.00	1,028.00	39,089.95	48,333.93	0.00	0.00	5,527.92	5,950.85	44,617.87	55,312.78
Investment Income	0.00	0.00	0.00	0.00	0.00	0.00	7,395.07	77.42	7,395.07	77.42
Miscellaneous Revenue	0.00	96.00	0.00	0.00	0.00	0.00	-79.66	105.14	-79.66	201.14
Program Service Fees	0.00	30,085.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,085.53
Rental Income	0.00	0.00	0.00	0.00	0.00	8,800.00	0.00	0.00	0.00	8,800.00
Sales to Public (Net)	0.00	0.00	0.00	0.00	0.00	0.00	137,877.51	138,810.03	137,877.51	138,810.03
Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
United Way (Logan Co)	0.00	22,917.00	35,071.54	35,872.20	0.00	0.00	0.00	0.00	35,071.54	58,789.20
Total Income	0.00	54,126.53	74,161.49	84,206.13	0.00	8,800.00	150,720.84	144,943.44	224,882.33	292,076.10
Expense										
Advertising	22.00	75.77	0.00	0.00	0.00	0.00	250.00	0.00	272.00	75.77
Bank Charges & Penalties	0.00	0.00	0.00	0.00	-0.00	0.00	57.00	81.00	57.00	81.00
Contract Services	0.00	494.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494.10
Donations & Memorials	0.00	0.00	0.00	25.00	0.00	0.00	40.00	50.00	40.00	75.00
Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102.50	0.00	102.50
Memberships	0.00	0.00	0.00	0.00	0.00	0.00	210.00	265.00	210.00	265.00
Occupancy (Building & Grounds)	-4.91	1,215.77	8,212.98	8,314.34	2,102.03	3,421.58	1,926.99	2,527.60	12,237.09	15,479.29
Payroll Taxes	0.00	2,383.66	1,834.06	1,329.38	0.00	0.00	7,169.65	7,576.06	9,003.71	11,289.10
Postage & Shipping	0.00	49.00	190.00	98.00	0.00	0.00	286.00	313.99	476.00	460.99
Printing & Publications	0.00	33.93	0.00	33.93	0.00	0.00	482.19	33.94	482.19	101.80
Professional Fees	428.75	1,319.16	1,511.25	3,679.16	925.63	1,947.50	1,748.25	4,668.68	4,613.88	11,614.50
Maintenance and Repairs	0.00	1,775.29	2,364.87	3,327.07	0.00	350.00	2,423.56	1,413.61	4,788.43	6,865.97
Salaries	0.00	29,306.97	23,138.48	16,198.57	0.00	0.00	91,742.62	94,357.05	114,881.10	139,862.59
Specific Assist to Individuals	0.00	19,405.39	24,609.31	28,927.62	0.00	0.00	383.25	622.00	24,992.56	48,955.01
Supplies	0.00	1,699.51	2,598.75	2,539.67	0.00	0.00	5,717.47	4,396.94	8,316.22	8,636.12
Telephone	59.62	803.03	1,470.15	1,197.22	0.00	0.00	1,470.21	1,197.32	2,999.98	3,197.57
Travel	0.00	0.00	645.34	831.41	0.00	0.00	1,674.59	2,895.60	2,319.93	3,727.01
Utilities	1,206.69	4,434.10	10,267.24	11,058.25	306.42	3,729.59	10,517.13	11,414.93	22,297.48	30,636.87
Workmans Comp	0.00	0.00	0.00	0.00	0.00	0.00	607.14	1,340.13	607.14	1,340.13
Total Expense	1,712.15	62,995.68	76,842.43	77,559.62	3,334.08	9,448.67	126,706.05	133,256.35	208,594.71	283,260.32
Net Ordinary Income	-1,712.15	-8,869.15	-2,680.94	6,646.51	-3,334.08	-648.67	24,014.79	11,687.09	16,287.62	8,815.78
	-1,712.15	-8,869.15	-2,680.94	6,646.51	-3,334.08	-648.67	24,014.79	11,687.09	16,287.62	8,815.78

Last Year Comparison

January through December 2016

	Loving Hands		Our Daily Bread		Rachel's House		Thrift Store		TOTAL	
	Jan - Dec 16	Jan - Dec 15	Jan - Dec 16	Jan - Dec 15	Jan - Dec 16	Jan - Dec 15	Jan - Dec 16	Jan - Dec 15	Jan - Dec 16	Jan - Dec 15
Ordinary Income/Expense										
Income										
Contributions - General	0.00	1,028.00	52,079.27	59,712.60	0.00	0.00	6,094.91	6,148.36	58,174.18	66,888.96
Investment Income	0.00	0.00	0.00	0.00	2,152.91	0.00	7,756.93	2,976.66	9,909.84	2,976.66
Miscellaneous Revenue	0.00	96.00	0.00	0.00	0.00	0.00	-72.89	163.16	-72.89	259.16
Program Service Fees	0.00	30,948.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,948.63
Rental Income	0.00	0.00	0.00	0.00	0.00	8,800.00	0.00	0.00	0.00	8,800.00
Sales to Public (Net)	0.00	0.00	0.00	0.00	0.00	0.00	148,584.77	149,963.66	148,584.77	149,963.66
Grants	0.00	0.00	4,398.00	0.00	0.00	0.00	0.00	0.00	4,398.00	0.00
United Way (Logan Co)	0.00	22,917.00	35,071.54	39,038.70	0.00	0.00	0.00	0.00	35,071.54	61,955.70
Total Income	0.00	54,989.63	91,548.81	98,751.30	2,152.91	8,800.00	162,363.72	159,251.84	256,065.44	321,792.77
Expense										
Advertising	22.00	75.77	112.32	0.00	0.00	0.00	250.00	0.00	384.32	75.77
Bank Charges & Penalties	0.00	0.00	0.00	0.00	0.00	0.00	90.00	84.00	90.00	84.00
Contract Services	0.00	494.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494.10
Donations & Memorials	0.00	0.00	50.00	25.00	0.00	0.00	40.00	50.00	90.00	75.00
Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,649.00	0.00	10,649.00
Employee Benefits	0.00	0.00	0.00	275.00	0.00	0.00	0.00	602.50	0.00	877.50
Memberships	0.00	0.00	0.00	0.00	0.00	0.00	245.00	300.00	245.00	300.00
Occupancy (Building & Grounds)	-4.91	1,265.77	8,212.98	8,314.34	2,102.03	3,421.58	1,926.99	-3,170.40	12,237.09	9,831.29
Payroll Expenses	0.00	0.00	250.00	0.00	0.00	0.00	675.00	0.00	925.00	0.00
Payroll Taxes	0.00	2,547.49	2,070.64	1,483.17	0.00	0.00	7,932.37	8,224.49	10,003.01	12,255.15
Postage & Shipping	0.00	49.00	190.00	98.00	0.00	0.00	286.00	313.99	476.00	460.99
Printing & Publications	0.00	33.93	0.00	33.93	0.00	0.00	482.19	33.94	482.19	101.80
Professional Fees	428.75	1,319.16	1,511.25	3,679.16	925.63	1,947.50	1,748.25	4,668.68	4,613.88	11,614.50
Maintenance and Repairs	0.00	1,780.24	2,527.56	3,403.40	0.00	350.00	2,463.56	1,433.61	4,991.12	6,967.25
Salaries	0.00	31,392.36	25,923.58	18,161.92	0.00	0.00	101,037.89	104,798.10	126,961.47	154,352.38
Specific Assist to Individuals	0.00	20,040.89	34,828.66	42,859.48	0.00	0.00	418.75	685.75	35,247.41	63,586.12
Supplies	0.00	1,774.51	2,714.86	2,973.44	0.00	0.00	6,095.41	4,811.45	8,810.27	9,559.40
Telephone	59.62	877.16	1,606.05	1,334.50	0.00	0.00	1,606.11	1,334.61	3,271.78	3,546.27
Travel	0.00	0.00	645.34	851.41	0.00	0.00	1,766.15	2,991.33	2,411.49	3,842.74
Utilities	1,206.69	4,843.85	11,076.41	11,996.04	306.42	4,059.68	11,336.17	12,365.86	23,925.69	33,265.43
Workmans Comp	0.00	0.00	0.00	0.00	0.00	0.00	793.50	578.81	793.50	578.81
Total Expense	1,712.15	66,494.23	91,719.65	95,488.79	3,334.08	9,778.76	139,193.34	150,755.72	235,959.22	322,517.50
Net Ordinary Income	-1,712.15	-11,504.60	-170.84	3,262.51	-1,181.17	-978.76	23,170.38	8,496.12	20,106.22	-724.73
	-1,712.15	-11,504.60	-170.84	3,262.51	-1,181.17	-978.76	23,170.38	8,496.12	20,106.22	-724.73

First Lutheran Church

Worship Ministry Team

January 23, 2017

Members Present:

Susan Wyckoff, Cindy Weikart, Georgia Voorhies, Larry Walker, Judy Vassar, Pastor Larry Novak

Ministry Team Highlights: Upcoming Lenten services and Lenten suppers

Items Requiring Council Action: None

Budget: Discussion was held regarding the upcoming year budget. Larry Walker questioned where bell choir expenses come from. From the Worship budget or Memorial money? Is there a separate line for bell choir? Also a question about the money in the Cheryl Walker memorial. Pastor Larry will check on. Question was resolved in the days following this meeting.

Judy and Larry should clarify with Lisa as to what fund expenses should be paid from.

Equipment: Cindy reported that the Advent Wreath has one of the candle holders which tilts. Tom has fixed it for now. New Advent Wreaths run \$700 - \$1000.

Upcoming:

Sunday Feb 26 – Transfiguration of the Lord – The Alleluia banner will be displayed and Pastor and the children will “bury” the banner for the Lenten season with it being brought back out on Easter Sunday.

Mar 1 - Ash Wednesday – noon service and a 7 pm service.

Midweek Lenten services Wed 7:00 – Holden Evening Prayer will be the focus of the midweek Lenten services. about a 45 minute service. Parts of this service are being introduced in Sunday morning worship to acquaint us to the music. It is very beautiful.

Lenten suppers will precede each midweek Lenten service at 6:15 – Groups will host each week: Choirs, Council, WELCA, Adult Sunday School classes ending with a Potluck on the final Lenten supper. All other attendees will be asked to bring a side dish or dessert to supplement. Most of the groups have determined their meal. Lisa has put it in the newsletter.

Discussion was held as to whether to purchase Lenten devotionals and/or “tokens” to be handed out as has been done in previous years. In light of just having purchased Advent devotionals, it was decided not make the Lenten purchases at this time.

Maundy Thursday – This is usually when children receive First Communion however this year there are no children of that age.

Easter Flowers will again be ordered. We order a variety of spring flowers – lilies, daffodils, tulips, etc.

Celebration of the 500th Anniversary of the Reformation – A Reformation Timeline has begun in the hallway to Rice Hall. Stay tuned for more installments throughout the coming months. We discussed sponsoring a movie night to view the movie “Luther”. Pastor Larry told of a rock group called the Lost & Found Band which performs “Luther: The Rock Opera”.

Next meeting - Monday **February 27, 2017** at 7:00 pm.

Respectfully Submitted:
Susan Wyckoff
Worship Ministry Chair